

DEPARTMENT OF HAWAII
VETERANS OF FOREIGN WARS 2018-2019
GENERAL ORDER NO. 4

December 1, 2018

1. The **81st Annual Convention** of the Department of Hawaii Veterans of Foreign Wars of the United States to be held on Oahu, **Pagoda Hotel, Honolulu, HI. June 13 – 15, 2019.**
2. ***State Commander and & President's Testimonial*** –State CMDR **Apr. 13, 2019 Pago-Pago, State President Dec. 07, 2019 Hale Koa Hotel, Honolulu.**
3. The following members are hereby appointed and assigned to:

Roman Galiki – Dept. Asst. Employment Chairman	Post 1572
Benedict Fuata – Dept. Asst. Membership Chairman	Island of Hawaii Post 3830

PROGRAMS:

4. **Half Staff U. S. Flag December 7th:** Public Law 103-308 passed 1994 designates December 7th as “National Pearl Harbor Remembrance Day” and requests the flag of United States to be flown at half-staff (sunrise to sunset) in honor of the individuals who lost their lives on that day.
5. **Recent changes** to the **VFW National By-Laws, Manual and Procedures and Ritual** establish that ***Robert's Rules of Order, Newly Revised*** shall be the parliamentary authority on procedural matters not governed by **VFW By-Laws and Manual** of procedure. Newly revised ***Robert's Rules of Order*** is readily available at local book stores and online retailers such as Barnes & Noble and Amazon.
6. **Attention of Post Commanders** is directed to **Section 218** of the **Manual of Procedures, “Duty of Trustees.” Trustees Report of Audit** must be completed in detail at the close of each quarter, one of which ends **December 31, 2018.** **Commanders** are reminded that accurate and complete records shall be kept by all persons handling Post fund, including the **Club Manager.** These records shall be audited by **Post Trustees** in the same manner as **Post Quartermaster and Adjutant** records.
7. **Post Commanders:** Section 203 – Regular Meetings – All Posts shall hold at least one regular meeting each month. Failure to comply can result in immediate revocation of the Post Charter notwithstanding the provisions of Section 11 of the Manual of Procedures.
8. **All Posts:** Every Post chartered by the Veterans of Foreign Wars of the United States will be expected to participate in the following programs during the 2018-2019 year; Voice of Democracy, Patriots Pen, Smart/Maher VFW National Citizenship Education Teacher's Awards, “Buddy” Poppy and Veterans and Military Support Programs. Additionally, it is necessary that all Post and Department Commanders comply with all provisions of the National By-Laws and Manual of Procedure and Ritual.
9. **Displaying Military Service Symbol:** Military service flags, insignias, etc., should be displayed in the following order (left to right as you face the flags): Army, Marine Corp, Navy, Air Force and then the Coast Guard. For military flags, go to **<http://www.vfwstore.org/products/GP238>.**

MEMBERSHIP

10. Members are reminded that their annual membership in the **Veterans of Foreign Wars** has been changed to a 12-month dues structure that started July 1, 2018. The changes to subscription dues to a “DMV” model now allows anyone who becomes a member or renews membership after July 1, 2018, to postpone expiration until the last day of their 12th month. For example, if a new member joins or an existing member renews on July 5, 2018, their dues now expire on July 31, 2019. The annual membership card (effective July 1, 2018) reflects the month and year dues expire.

Current members that are in good standing as of July 1, 2018, have been extended in OMS through the last day of the month when their dues are scheduled to expire. Regardless of the month they renewed, as long as they were in good standing as of July 1, 2018, they now have until the end of the expiration month to renew their dues.

Members that are in good standing but have not renewed for the 2018/19 membership year will see the changes on their digital ID card reflecting the updated month and year when their dues expire. They will have the option to request an updated annual membership card with the change reflecting the expiration month and year.

The purpose of the changes to subscription dues to a “DMV” model was to streamline the process for both the Post and Department Quartermaster to track expiring annual members. No longer will Posts and Departments have to chase annual members’ due on a daily basis; instead they can see a block of members during a specific month (one, two and three months out), allowing them to formulate a plan to collect dues at one time. This also makes it easier for the Department/ Post Sergeant-at-Arms to quickly see if a member is in good standing prior to a meeting.

11. **Legacy Life Membership:** This prestigious program is available to all **Life Members**. Now available in memoriam for past life members. Three levels of membership each offer their own package of exclusive member benefits. Financial contributions to the **Legacy Life Member program** are tax deductible to the maximum extent allowed by law.

<i>Enrollment Cost: Annual Payouts:</i>	<i>Post:</i>	<i>Department:</i>	<i>National:</i>
<i>Levels:</i> Gold-	\$1200	\$18.00	\$18.00
Silver-	\$800	\$12.00	\$12.00
Bronze-	\$400	\$6.00	\$6.00

12. **Post Inspection:** A thorough program of **Post Inspection** is necessary to ensure compliance with **National and Department By-Laws** and directives. **Department Inspectors** shall make every effort to inspect every Post under their cognizance on an annual basis **and correct** such discrepancies as may be disclosed.

13. **Request for Department Commander at Post Functions:** Any Post Commander wishing to have **Department Commander Maria Va'a Igafo** at a function shall notify the State Adjutant at least **20 days in advance**. This is to afford the Commander time to put it in her schedule and/or appoint another Department Officer to attend in her place.

14. **C of A Dates:**

Feb. 09, 2019	Oahu Veterans Center
June 15, 2019	Pagoda Hotel

15. **Post Special Training Request:**
Post Commanders may request training for their Officers.
1. Email/Call State Adjutant.
 2. Request 15-20 days in advance
16. Submit your **Community Service Report** monthly to **Community Service Chairman Ron Lockwood** at: 918 University Ave. #204, Honolulu, HI 96826 Send it in monthly, do not deluged him with work at the deadline. Ron's phone number: (808) 227-3773, email: lockwood0849@gmail.com

17. **C of A – VOD, Patriots Pen & Teachers Awards Program:**

Feb. 09 th , 2019		Oahu Veteran Center (OVC)
<u>C of A:</u>	0800 – 0900	Continental Breakfast, Dept. Host!
	0915 – 1030	C of A Meeting

VOD, Patriots Pen & Teachers Program

1130 – 1300 Lunch – \$15.00, includes water & soft drinks

18. *Candidates for Department High Office 2019 -2020:*

Department Commander	Harry Kaneakua	Post 3855
Department Sr-Vice Commander	Ron Lockwood	Post 8616
Department Jr.-Vice Commander	Debra Lewis	Post 3830
Department Quartermaster	Norbert K. Enos	Post 2875
Department Chaplain	Stan Fernandez	Post 10276
Department Judge Advocate	Sean Mattimore	Post 970
Department Surgeon	Sherman Willis	Post 1540

19. **Post Commanders:** Any **Post** changing their meeting dates, location, and/or time are to notify both the **Department Commander** and **State Adjutant ASAP, via their email** so that information can be published in the **General Orders**.

By Order of: *Maria Va'a Igafo*
 State Commander

OFFICIAL:
N. K. Enos
 Norbert K. Enos
 State Adjutant