

**TALLMAN INSURANCE AGENCY
406 WEST 34TH STREET – SUITE 806
KANSAS CITY, MISSOURI 64111
816-753-2345**

May 1, 2020

TO: **DEPARTMENT QUARTERMASTERS**

FROM: **TALLMAN INSURANCE AGENCY**

Subject: **BONDING OF CLUB MGRS./BINGO CHMN./CLUB EMPLOYEES**

Please find enclosed new simplified bond applications for bonding Club Managers, Bingo Chairmen or Club Employees. **A new application must be submitted each year.** These supplies are for the bond term of October 1, 2020 to September 30, 2021. These applications can be photocopied for additional supplies. Also enclosed are the consolidated forms #4 for transmittal to this office. **PLEASE ISSUE A SEPARATE CHECK FOR THE CLUB MANAGERS. DO NOT INCLUDE WITH THE QUARTERMASTER BOND CHECK.**

PLEASE READ THE INSTRUCTIONS TO COMPLETE THE CHANGES FOR THE UPCOMING BOND YEAR 20/21.

1. **The application needs to be completed in full, such as the Post Income and answering all of the questions.**
2. **The application that the post completes will have to be returned to this office, along with the completed consolidation application and check for the premium.**
3. **If Bond is not renewed, terminated, or cancelled at Expiration Date of 10-1-2020, the post has only 90 days to submit a proof of loss for prior term, after 90 days prior coverage ceases.**

If the Consolidated Application from the Department is postmarked by November 30, 2020, the effective date will be October 1, 2020.

We will accept bonds after November 30, 2020 as per procedures below.

Any Consolidated Application received in **December** and mailed to our office with a postmark date by **December 31, 2020**, will be effective **December 1, 2020** and I will send you a Certificate with dates of **December 1, 2020 to September 30, 2021** so you can complete and send to your posts.

Any Consolidated Application received in **January** and mailed to our office with a postmark date by **January 31, 2021**, will be effective **January 1, 2021** and I will send you a Certificate with dates of **January 1, 2021 to September 30, 2021** so you can complete and send to your posts.

May 1, 2019

Page 2

The same will be for **February** as above, any consolidated application received in **February** and mailed to our office with a postmark date by **February 28, 2021** will be effective **February 1, 2021** and I will send you a Certificate with dates of **February 1, 2021 to September 30, 2021**.

The same procedure will be done as above for **March, April, May and June**. **I will not be able to accept any bonds after May 31, 2021.**

In December 2019, I will send the Certificates to you for the various dates above for each month so you will have them to complete for the posts that are late getting their bonds in.

Travelers is emphasizing the importance of getting the bonds to our office before November 30, 2020, this will minimize the post not having proper bond coverage at time of loss.

The By-laws, Section 703, states that each accountable officer of the organization shall be bonded. **All officers and committee chairmen handling post monies are required to be bonded.**

Please remember that the bond is a Named Position Schedule Bond protecting the position of Club Manager and other Club Employees and Volunteers such as bartender, bar manager, canteen manager or house chairmen. This bond also can protect any **legal** Gambling operations such as Bingo, Games of Chance and Slot Machines. If there is more than one person the club wishes to bond, they merely identify their position, fill out the application and send it to us with the individual premium per person. They will be added to our master bond with the National Headquarters.

If you have any questions or if we can be of further help, please advise. Thank you for the opportunity to serve you for the 2020/2021 bond year.

Lawrence R. Lyons