



Department of Hawaii General Orders # 001
July 1, 2021

Series 2021-2022

1. Commanders Moment. Vision for the coming year.

Welcome Comrades! Like the phoenix - reborn, rising out of the ashes - may we emerge from our COVID hibernation to a new and better day.

Our combat experiences remind us *there will be challenges ahead*. With your support, let's seek *better ways to honor and care* for our fellow Veterans and our families. We'll discover what's possible!

The military leader Sun Tzu reminds us, "The greatest victory is that which requires no battle." Together let's turn and face the future - just as we would face the rising sun - grateful for our many blessings in this life and the love we have for each other.

It's an honor to be your Commander. My husband Doug and I look forward to joining you in the days and weeks ahead. Let's commit to give our best to better serve our Nation, our Hawaii 'Ohana, and our loved ones. Remember we're strongest when we work closely together ...

United in Aloha

2. State Leadership. The following officers were elected for the Department of Hawaii in accordance with Section 520 of the National By-Laws. The balloting was completed on June 19, 2020.

Commander	Debra Lewis	Post 3830
Senior Vice Commander	Joseph "Frank" Bragg	Post 12138
Junior Vice Commander	Ronald Schaedel	Post 10276
Quartermaster	Norbert Enos	Post 2875
Chaplain	Stanley Fernandez	Post 10276



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- 3. The **National Council-Member** for the Department of Hawaii was elected in accordance with Section 623 of the National By-Laws. The balloting was completed on June 19, 2020. The term expires in 2024.

National Council-Member	Norbert K. Enos	Post 2875
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- 4. All previous appointments having expired and are declared null and void.

- 5. The following **National Committee appointments** are hereby made:

National Programs	Kimberly Blaum	Post 3855
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National Veteran Service Committee	James Kahalehoe	Post 10154
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National Legislative	George Barlett	Post 10154
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National Veterans and Military Service	Rodney Boucher	Post 12138
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- 6. The following **one-year administrative position appointment** is hereby made:

Service Office Administrative	Chloe Wilkins
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- 7. **Additional Appointments.** The following appointments are hereby made:

Adjutant	George Barlett	Post 10154
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Judge Advocate	Patsy Takemura	Post 10276
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Surgeon	Frank Macali	Post 8616
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Chief of Staff	Ronald Lockwood	Post 8616
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Inspector	Sean Mattimoe	Post 970
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Assistant Inspector	Debra Lewis	Post 3830
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Assistant Inspector	George Barlett	Post 10154
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Assistant Inspector	Ronald Lockwood	Post 8616
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Assistant Inspector	Norbert K. Enos	Post 2875
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Service Officer	James Kahalehoe	Post 10154
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Assistant Service Officer	Solomon Dupont	Post 10276
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Assistant Service Officer	Ben Fuata	Post 3830
Assistant Service Officer	Alan Hiraoka	Post 3830
Assistant Service Officer	Maria Va'a Igafo	Post 3391
Outreach	Randall Mau	Post 2875
Service Office Oversight	Debra Lewis	Post 3830
S.O. Oversight member	George Barlett	Post 10154
S.O. Oversight member	Ronald Lockwood	Post 8616
Audit Chairman*(must be prior CDR)	Alfred "Freddie" Antonio	Post 352
Audit Member	Lawrence Enomoto	Post 110
Audit Member	Sean Mattimoe	Post 970
Officer of the Day	Fa'amanu Teofilo	Post 3830
Sergeant of Arms	Lynn Mariano	Post 8616
Parliamentarian	Lynn Mariano	Post 8616
Parliamentarian	Sean Mattimoe	Post 970
State Legislative	Lawrence Emomoto	Post 110
Public Relations	Wayne Yoshioka	Post 8616
Digital Media Assistant	Ben Gilbert	Post 1572
Website Editor	George Barlett	Post 10154
Website Editor	Norbert Enos	Post 2875
Community Activities	Ronald Lockwood	Post 8616
Loyalty Day	Ronald Lockwood	Post 8616
Student Veterans	Ronald Lockwood	Post 8616
Student Veterans Assistant	Ben Gilbert	Post 1572
Safety	Lane Martin	Post 970
Citizenship Education	Sherman Willis	Post 1540
Employment	Sherman Willis	Post 1540



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Buddy Poppy	Ronald Schaedel	Post 10276
Homeless Veteran	Kimberly Blaum	Post 3855
Hospital	Frank Macali	Post 8616
Hospital	Randall Mau	Post 2875
National Home	Ronald Schaedel	Post 0276
Membership	Norbert Enos	Post 2875
Life Membership	Norbert Enos	Post 2875
Legacy Life	Debra Lewis	Post 3830
Teacher's Award	Joseph "Frank" Bragg	Post 12138
Auxiliary Liaison	Stanley Fernandez	Post 10276
Youth Activities	George Barlett	Post 10154
Scouting	George Barlett	Post 10154
JROTC	Tim Martinez	Post 1540
Voice of Democracy	George Barlett	Post 10154
Patriot's Pen	Randy Grant	Post 3292
By-laws and Resolutions	Patsy Takemura	Post 10276
By-laws and Resolutions	Sean Mattimoe	Post 970
By-laws and Resolutions	George Barlett	Post 10154
By-laws and Resolutions	Kimberly Blaum	Post 3855
By-laws and Resolutions	Cal Sagara	Post 10276
By-laws and Resolutions	Ben Fuata	Post 3830
Oahu Veterans Council	Stanley Fernandez	Post 10276
Investment	Norbert Enos	Post 2875
Investment	George Barlett	Post 10154
Investment	Fredric Chang	Post 1572
Budget	Joseph "Frank" Bragg	Post 12138



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Convention/Time and Place	George Barlett	Post 10154
Ways and Means/Fundraising	Fredric Chang	Post 1572
POW/MIA	Stephen Thompson	Post 970
Strategic Planning/Bldg Chairman	Randy Grant	Post 3292
Strategic Planning/Building	All Post Commanders	

8. **Appointment and Removal of Salaried Officers** will be done in accordance with National and Departmental By-Laws.
9. **Proof of Eligibility required for all elected and appointed officers.** National by-laws stipulate that elected and appointed officers shall not assume the duties of their office until proof of eligibility has been submitted and reviewed. Proof of eligibility and honorable service will be submitted to the office of State Adjutant. Failure or refusal to submit the same within thirty (30) days of election or appointment shall result in the office being declared vacant.
10. **Timely Dues Payment.** Any officer or committee member whose membership is not in good standing by reason of failure to pay current dues by their anniversary date shall forfeit eligibility to hold any office in that administrative year.
11. **Member & Officer Training, Forms & Templates** For training videos, guidelines, forms, and other resources follow this link. [Member & Officer Training, Forms & Templates - VFW](#)
12. **National Bylaws.** All Post officers should have a current copy of the National Bylaws dated either 2019 or 2020. New bylaws will be released in October 2021.
13. **Office Hours for the Department of Hawaii.** Headquarters office hours are 10:00 to 14:00 hrs Monday through Friday. Location is: 438 Hobron Lane, Suite 407, Honolulu HI 96815
14. This year's **Council of Administration (COAs) meetings** are currently scheduled for **August 14, 2021, December 11, 2021, February 12, 2022, and June 11, 2022. You post vote matters! Thanks to all who attended our last COA.** It is essential at least one leader from each post (CDR, SVC, JVC) attend each COA. Last June, we missed quorum by one post, unable to vote on important Department matters - to include the budget for 2021-2022. NOTE - The December 11 COA will likely be moved to December 4, 2021 to accommodate the Commander-in Chief's visit for the Pearl Harbor Remembrance. The June 11, 2022

COA is dependent on the dates of the next Department Convention.

15. Post Commander Key Responsibilities & Post Representation. Post Commanders are reminded that any Post in arrears to Department or National for fees, other financial obligations or administrative requirements including Election and Trustee Audit Reports will be deprived of representation at the Department or National Conventions and Council of Administration. These include up to date trustee reports, current election reports, proper bonding of officers, payment of delegate fees for both the Department and National Conventions and filing of 990's and current DCCA registration.

- a. **Bonding.** Each Officer accountable for funds or property pursuant to any provision of the National By-laws shall be bonded in amount and surety, shall be approved by their respective units. Submit to the Department QM at least one month before. **Bonding period runs from September 1, 2021 to August 31, 2022.**
- b. **Trustee Reports.** Post Commanders shall submit Trustee Reports of Audit **within 30 days** to the Department Quartermaster for 4th quarter ending June 30, 2021, 1st quarter ending September 30, 2021, 2nd quarter ending December 31, 2021 and 3rd quarter ending March 31, 2022. The deadline for the last Trustee Report will be April 30, 2022.
- c. **New Member Assessments.** Per National and our current By-Laws, \$1.00 is due to Department for every new member (Admission Fee). Example - Post x has 2 new members. Post x owes Dept. \$2.00.
- d. **Community Service Reports 16 Apr 2021-15 Apr 2022.** Submit your Community Service report to the Community Service Chairman Ronald Lockwood. Send it in monthly. Phone number (808)227-3773 or email to lockwood0849@gmail.com.
- e. **Delegate Fees for National Convention.** Per National each year, each Post will pay in advance, a delegate registration fee of twenty-five dollar (\$25.00) which will entitle the Post to one identified registered delegate for the National Convention. Each additional delegate attending the National Convention will pay a ten dollar (\$10.00) delegate fee.
- f. **Delegate Fees for Department Convention.** Each year, posts are responsible to pay delegate fees according to their membership numbers. **1 delegate/17 members** (round up). (Example - Post xxxx has 496 members/17 = 16.5 Post xxxx



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pays for 17 delegates and those are the votes for that post at the next convention.

16. Official Neighbor Island Trips. The State Commander and Adjutant will be informed of all official neighbor island trips.

17. Reports to National. The State Commander, State Adjutant and Chief of Staff will be cc'd on all reports sent to National or sent for further distribution.

By Order of:

Debra Lewis
State Commander

OFFICIAL:

George Barlett
State Adjutant