

# MINUTES SUMMARY

## Council of Administration



**December 4, 2021**

Commander Lewis opened meeting in form 09:21.

Roll Call of officers:

Commander Deb Lewis	:	Present
Senior Vice Commander Frank Bragg:		Present
Junior Vice Commander Ronald Schaedel:		Present
Quartermaster Norbert Enos:		Present
Adjutant George Barlett:		Present
Judge Advocate Patsy Takemura:		Present
Surgeon Frank Macali		Absent
Chaplain Stanley Fernandez:		Present
Chief of Staff Lockwood		Present
Inspector Mattimoe:		Present
Immediate Past Commander Maria Vaa Igafo:		Absent
Past Commander: Nickolas Young		Present
Past Commander: Randy Grant		Absent
Past Commander: Lane Martin		Absent
Post 94:		Absent
Post 110:		Present
Post 352:		Absent
Post 849:		Absent
Post 970:		Present
Post 1540:		Present
Post 1572:		Present
Post 2875		Present
Post 3292:		Present
Post 3391:		Absent
Post 3830:		Present
Post 3850:		Absent
Post 3855:		Absent
Post 3870:		Absent
Post 3875:		Present
Post 8616:		Present

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Post 10154:	Present
Post 10276:	Present
Post 12122:	Present
Post 12138:	Absent
We have a quorum.	

Guests in attendance: National Commander in Chief Mathew Milhelic, National Chief of Staff Mathew Clausen, NVS Deputy Director Mike Figlioli

Zoom Coordinator: Sean Mattimoe

Adjutant Report: Minutes for August 14, 2021 meeting have been distributed and are on the website. Motion to approve the minutes with no corrections or additions was approved.

Report of Balloting since last COA: None

Records of Ballots and results are available at the Department Headquarters for review.

Quartermaster Report:

QM Report dated December 4, 2021. Motion to approve the report was made seconded and approved.

Correspondence: Distributed

Comrade/Family of a Comrade in Distress:

3850 Paul Schonoer in hospital

Service Officer Report:

James and Ben attended training in November. They learned about the new process to handle cases and claims.

Officer and Committee Reports:

Commander Lewis

VSO Oversight, National Military Women's Memorial-Posts need to support this program for All-State Program, It is a way to recruit new members. , Legacy Life- Posts need to show an increase of one member this year.

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Sr Vice Bragg

Teacher of the Year- Today is the submission of entries. Applications to be judged soon.

Budget- Budget for 2021-2022 will be discussed during new business

Jr Vice Schaedel

Buddy Poppy- Remember there is a 50<sup>th</sup> anniversary Poppy. Order poppies using form available on website, send orders to State Quartermaster.

National Home-

Quartermaster Enos: Membership, Recruiting and Life Membership reports circulated. Membership is our voice. Look at the National and Department membership programs.

Chaplain Fernandez: Wants email addresses of Post Chaplains and other interested members.

OVC: OVC is seeking veterans to speak to High School Students.

Auxiliary Liaison- will meet with Auxiliary President to share information.

Judge Advocate Takemura: Bylaws and Resolutions-Get your will, power of attorney, and living will made.

Surgeon Macali-Hospital No report

Kimberly Blaum-Homeless Veteran No report

Chief of Staff Lockwood

Community Service- Submit your reports. Department Adjutant is the only person able to update the All-American Dashboard.

Student Veteran- UH SVA Meeting again.

Sean Mattimoe

Inspector- Please Contact either Sean Mattimoe or the State Adjutant to schedule a time for your inspection. Inspections are to be used as a tool to help the Post succeed. People

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that should be involved are the Commander, QM, ADJ, and Trustees. The goal is to inspect all Posts.

Lane Martin: Safety

Randy Mau: Outreach currently working on 6 clients.

Wayne Yoshioka

Public Relations- Commander Lewis emphasized that getting the word out is one of the new Commander-in-Chief's priorities. We need to brag about what we are doing.

Stephen Thompson POW/MIA

Alfredo Antonio Audit Committee

Fredic Chang

Ways and Means/Fundraising: Status report of current fundraiser given.

Tim Martinez (JROTC). No Action items to report

State Adjutant Barlett

Investment

Convention/Time and Place

Youth Activities (Includes VOD, Scouting) Today is deadline for entries. Post Adjutants are responsible to make entries in the All-American dashboard.

Legislative: March Conference is planned to be in person.

Randy Grant

Strategic Planning

Patriots Pen: Today is last day for entries.

Veterans and Military Support- Donations to be made using the All-American Scoreboard

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National Home Prayer/Short Version

Unfinished Business: CiC Special Project Scholarship Funds

Department Commander Special Project None

New Business:

1. Motion to approve the following Standard Operating Procedures (SOP).
  - a. Council of Administration
  - b. Convention Credentials and Standing Rules
  - c. Admin: Substance Abuse Policy
  - d. National Home
  - e. Legislative Committee Change 1

Motion was made, seconded and approved.

2. Commander's Membership Incentive for January: \$10.00 for each new and reinstated member.
3. Commanders Homecoming February 11, 2022 Waikiki Elks. Deadline Feb 2, 2022.
4. VOD/PP Luncheon February 12 2022 after
5. Fundraising Requests from Posts.

970 Jan and March Candy Sales

2875 Golf Tournament in June

3830 January and May Smoked Meat and Fish Fry

10154 Wine Fundraiser

6. Motion was made to provide \$500.00 to Post 1572 for Post revitalization.  
Motion was seconded and approved.

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Good of the Order: Announcements:

1. New CBOC on Windward side.
2. Randall Mau announced about the health care conference at the Convention Center
3. Awards presented: All-American Awards 2020-2021 to Post 970, 3830, and 8516.

Frank Bragg Post 12138 for Outstanding Membership Committee Chairman.

Department of Hawaii Gold Star Donor for National Home.

Deb Lewis was presented her commission for her appointment to Department Commander.

Ben Gilbert Post 1572 plans to be involved in the SVA and their partnership with the VFW.

Sean Mattimoe Post 970 reported that the latest revision of the National Bylaws is downloadable for free.

Commander's Moment: Commander Lewis expressed her views on working together and having the CIC present. What we do in the VFW is important. Get the word out and support each other. Do what makes sense. The Time is Now.

Meeting was closed in form at 11:01. The next Council of Administration meeting will be conducted on 0915 February 12, 2022 Oahu Veterans Center.

Immediately following the COA the Commander in Chief conducted a Meet and Greet. Earlybird drawing for Department Fundraiser.

Submitted:

A handwritten signature in black ink, appearing to read "S1 B A", is written over the printed name of the Department Adjutant.

Department Adjutant  
George Barlett