

# MINUTES SUMMARY

## Council of Administration



**February 12, 2022**

**Commander Lewis opened meeting in form 09:40.**

**Roll Call of officers:**

Commander Deb Lewis	:	Present
Senior Vice Commander Frank Bragg:		Present
Junior Vice Commander Ronald Schaedel:		Present
Quartermaster Norbert Enos:		Excused
Adjutant George Barlett:		Present
Judge Advocate Patsy Takemura:		Present
Surgeon Frank Macali		Excused
Chaplain Stanley Fernandez:		Present
Chief of Staff Lockwood		Present
Inspector Mattimoe:		Excused
Immediate Past Commander Maria Vaa Igafo:		Excused
Past Commander: Nickolas Young		Excused
Past Commander: Randy Grant		Excused
Past Commander: Lane Martin		Excused
Post 94:		Excused
Post 110:		Present
Post 352:		Excused
Post 849:		Excused
Post 970: SR representing		Present
Post 1540:		Present
Post 1572:		Present
Post 2875		Present
Post 3292:		Present
Post 3391:		Excused
Post 3830:		Present
Post 3850: CMDR on Zoom		Present
Post 3855: CMDR on Zoom		Present
Post 3870:		Excused
Post 3875: CMDR on Zoom		Present
Post 8616:		Present

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Post 10154:	Present
Post 10276:	Present
Post 12122: CMDR on Zoom	Present
Post 12138: CMDR present (State SR Vice)	Present

**We have a quorum.**

Guests in attendance: National Commander in Chief Mathew Milhelic

Zoom Coordinator: Lynn Mariano

**Adjutant Report:** Minutes for December 4, 2022 meeting have been distributed and are on the website. Motion to approve the minutes with no corrections or additions was approved.  
Report of Balloting since last COA: None

**Quartermaster Report:**

Assistant QM Lockwood discussed the QM Report dated February 12, 2022. Motion to approve the report was made seconded and approved.

**Correspondence:** Distributed

**Comrade/Family of a Comrade in Distress:**

2875: Norbert Enos having shoulder surgery.  
3850 Paul Schonoer Passed Away  
3875 Commander in Hospital

**Service Officer Report:** Distributed

**Officer and Committee Reports:**

Commander Lewis

VSO Oversight, National Military Women's Memorial-Posts need to support this program for All-State Program, It is a way to recruit new members. , Legacy Life- Posts need to show an increase of one member this year.

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Sr Vice Bragg

Teacher of the Year- Winner was submitted to National.

Budget- No Report

Jr Vice Schaedel

Buddy Poppy- Remember there is a 50<sup>th</sup> anniversary Poppy. Order poppies using form available on website, send orders to State Quartermaster.

National Home- SR. Vice will visit the National Home in May 2022

Quartermaster Enos: Membership, Recruiting and Life Membership reports circulated.

Chaplain Fernandez: Distributed copies of VFW Post Ritual for Memorial Services.

OVC: Stan was appointed Youth Chairman.

Auxiliary Liaison- will meet with Auxiliary President to share information.

Judge Advocate Takemura: Bylaws and Resolutions-Get your will, power of attorney, and living will made.

Surgeon Macali-Hospital No report

Kimberly Blaum-Homeless Veteran No report

Chief of Staff Lockwood

Community Service- Submit your reports. Department Adjutant is the only person able to update the All-American Dashboard. Need Hours/mileage/Funds Expended.

Student Veteran-

Sean Mattimoe

Inspector- Please Contact either Sean Mattimoe or the State Adjutant to schedule a time for your inspection. Inspections are to be used as a tool to help the Post succeed. People that should be involved are the Commander, QM, ADJ, and Trustees. The goal is to inspect all Posts.

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Lane Martin: Safety

Randy Mau: Outreach currently working on 6 clients.

Wayne Yoshioka

Public Relations- Commander Lewis emphasized that getting the word out is one of the new Commander-in-Chief's priorities. We need to brag about what we are doing.

Stephen Thompson POW/MIA

Alfredo Antonio Audit Committee: Audit conducted in January. No deficiencies noted.

Fredic Chang

Ways and Means/Fundraising: Status report of current fundraiser given.

Tim Martinez (JROTC). No Action items to report

State Adjutant Barlett

Investment

Convention/Time and Place/Special Events: Discussed Department and Western Conference (2024) planning. Document for Department Convention will be available early March. National Convention housing opens up February 17, 2022

Youth Activities: (Includes VOD, Scouting) Today is the VOD/PP Luncheon. Post Adjutants are responsible to make entries in the All-American dashboard.

Legislative: The Spring Legislative Conference is virtual.

Website/Social Media: Facebook is an All-American requirement.

Randy Grant

Strategic Planning: A meeting will be scheduled. Members of the COA are requested to submit short and range planning goals or ideas.

Patriots Pen: Luncheon today

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Veterans and Military Support- Donations to be made using the All-American Scoreboard

National Home Prayer/Short Version

**Unfinished Business:**

CiC Special Project Scholarship Funds.

Department Commander Special Project: Please sign up members for this project.

**New Business:**

1. Commander's Membership Incentive for January: \$10.00 for each new and reinstated member. Also, be aware of the National incentives.
2. May7, 2022 VFW Day of Service (All of May is VFW Service Month) Post are asked to planned and hold service events.
3. Resolution from Post 8616 to support Hal Roesch for QM General was approved.
4. National Viet Nam Remembrance Day.
  - a. Ceremony at Punchbowl 1000
  - b. Earl Hurley is contact point for the parade. Anybody wishing to attend is asked to notify the Department of their plans ASAP.
5. Fundraising Requests from Posts.

2875 Golf Tournament June 8, 2022

3830 January and May Smoked Meat and Fish Fry candy sale in May

8616 Trip to Viet Nam April 16-29 2022

10276 Fundraiser in May

12138 Golf Tournament May 27, 2022

Department Commander approved all requests.

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Good of the Order: Announcements:

Commander's Moment: Commander Lewis expressed her views on working together and having the CIC present. What we do in the VFW is important. Get the word out and support each other. Do what makes sense. The Time is Now.

Commander in Chiefs Moment: CiC Milhelcic discussed membership as a byproduct of doing good work in the community. He also mentioned about the upcoming KIA recognition Certificate.

Meeting was closed in form at 11:01. The next Council of Administration meeting will be conducted on June 11, 2022 after the Department Convention.

Immediately following the COA Post 10154 is hosting the VOD/PP Luncheon.

Submitted:

A handwritten signature in black ink, appearing to read "G Barlett", is written over the printed name.

Department Adjutant  
George Barlett

Approval Date: \_\_\_\_\_

State Adjutant Initials: \_\_\_\_\_